



Irish Geography: Submission Guidelines

The instructions below are specifically directed at authors who wish to submit a manuscript to *Irish Geography*. *Irish Geography* considers all manuscripts on the strict condition that they have been submitted only to *Irish Geography*, that they have not been published already, nor are they under consideration for publication or in press elsewhere. Authors who fail to adhere to this condition will be charged with all costs, which *Irish Geography* incurs, and their papers will not be published.

Contributions to *Irish Geography* must report original research and will be subjected to review by referees at the discretion of the Editorial Office.

A. MANUSCRIPT PREPARATION

1. General guidelines; Full and Invited Papers

- Papers are accepted in both American and British English. Consistency throughout the paper is essential.
- A typical article will not exceed 8,000 words. Papers that greatly exceed this will be critically reviewed with respect to length. Authors should include a word count with their manuscript.
- Manuscripts should be compiled in the following order: title page; abstract; keywords; main text; acknowledgments; appendixes (as appropriate); references; table(s) with caption(s) (on individual pages); figure caption(s) (as a list). **Figures to be uploaded as separate files with an indication in the main text as to where they should be placed.**
- Paper should be in Times New Roman font, 12 point with line spacing of 1.5.
- Abstracts of 200 words are required for all papers submitted.
- Each paper should have 5 or 6 keywords .
- All the authors of a paper should include their full names, affiliations, postal addresses, telephone numbers and email addresses on the cover page of the manuscript. One author should be identified as the Corresponding Author. The affiliations of all named co-authors should be the affiliation where the research was conducted. If any of the named co-authors moves affiliation during the peer review process, the new affiliation can be given as a footnote. Please note that no changes to affiliation can be made after the article is accepted. Please note that the email address of the corresponding author will normally be displayed in the article PDF (depending on the journal style) and the online article.
- For all manuscripts non-discriminatory language is mandatory. Sexist or racist terms should not be used.
- Authors must adhere to [SI units](#). Units are not italicised.
- When using a word which is or is asserted to be a proprietary term or trade mark, authors must use the symbol ® or TM.

2. General guidelines; Short Papers, Commentaries and Reviews

- Papers are accepted in both American and British English. Consistency throughout the paper is essential.
- A typical article will be between 2,000-4,000 words. Papers that greatly exceed this will be critically reviewed with respect to length. Shorter papers of less than 2,000 words may also be considered with the agreement of the Editorial team. Authors should include a word count with their manuscript.
- Manuscripts should be compiled in the following order: title page; abstract; keywords; main text; acknowledgments; appendixes (as appropriate); references; table(s) with caption(s) (on individual pages); figure caption(s) (as a list). **Figures to be uploaded as separate files with an indication in the main text as to where they should be placed.**
- Paper should be in Times New Roman script, 12 point with line spacing of 1.5.
- Abstracts of 200 words are required for all papers submitted.
- Each paper should have 5 or 6 keywords.
- All the authors of a paper should include their full names, affiliations, postal addresses, telephone numbers and email addresses on the cover page of the manuscript. One author should be identified as the Corresponding Author. The affiliations of all named co-authors should be the affiliation where the research was conducted. If any of the named co-authors moves affiliation during the peer review process, the new affiliation can be given as a footnote. Please note that no changes to affiliation can be made after the article is accepted. Please note that the email address of the corresponding author will normally be displayed in the article PDF (depending on the journal style) and the online article.
- For all manuscripts non-discriminatory language is mandatory. Sexist or racist terms should not be used.
- Authors must adhere to SI units. Units are not italicised.
- When using a word which is or is asserted to be a proprietary term or trade mark, authors must use the symbol ® or TM.

4. Figures

- It is in the author's interest to provide the highest quality figure format possible. **Please be sure that all imported scanned material is scanned at the appropriate resolution: 1200 dpi for line art, 600 dpi for grayscale and 300 dpi for colour.**
- Figures must be saved separate to text. Please do not embed figures in the paper file.
- **Please indicate where the figures should be placed in the main text.**
- Files should be saved as one of the following formats: TIFF (tagged image file format), PostScript or EPS (encapsulated PostScript).
- All figures must be numbered in the order in which they appear in the paper (e.g. figure 1, figure 2). In multi-part figures, each part should be labelled (e.g. figure 1(a), figure 1(b)).
- Figure captions must be saved separately, as part of the file containing the complete text of the paper and numbered correspondingly.
- The filename for a graphic should be descriptive of the graphic, e.g., Figure1, Figure2a.

5. Publication charges

Submission fee: There is no submission fee for *Irish Geography*.

Page charges: There are no page charges for *Irish Geography*.

Colour charges: Please contact the Editor directly for more details. Given the move towards online publication, many of the traditional issues with colour printing are overcome. However, it may still be the wish of individual authors to ensure colour printing is also included in the printed version of the article.

Depending on your location, these charges may be subject to Value Added Tax .

6. Reproduction of copyright material

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7. Supplemental online material

Authors are welcome to submit animations, movie files, sound files or any additional information for online publication. Please contact the Editor in the first instance, but more detailed instructions will be posted online shortly.

Guide to using mathematical symbols and equations

1. Special care should be taken with mathematical scripts, especially subscripts and superscripts and differentiation between the letter “ell” and the figure one, and the letter “oh” and the figure zero.
2. It is important to differentiate between: K and k; X, x and x (multiplication); asterisks intended to appear when published as multiplication signs and those intended to remain as asterisks, etc.
3. In both displayed equations and in text, scalar variables must be in italics, with non-variable matter in upright type.
4. For simple fractions in the text, the solidus “/” should be used instead of a horizontal line, care being taken to insert parentheses where necessary to avoid ambiguity. Exceptions are the proper fractions available (e.g., $\frac{1}{4}$, $\frac{1}{2}$, $\frac{3}{4}$).
5. The solidus is not generally used for units: m s^{-1} not m/s, but note electrons/s, counts/channel, etc.
6. Displayed equations referred to in the text should be numbered serially ((1), (2), etc.) on the right-hand side. Short expressions not referred to by any number will usually be incorporated into the text.
7. The following styles are preferred: upright bold sans serif *r* for tensors, bold serif italic *r* for vectors, upright bold serif for matrices, and medium-face sloping serif *r* for scalar variables. In mathematical expressions, the use of “d” for differential should be made clear, and coded in roman, not italic.
8. Braces, brackets, and parentheses are used in the order { [()] }, except where mathematical convention dictates otherwise (e.g., square brackets for commutators and anticommutators; braces for the exponent in exponentials).
9. For units and symbols, the SI system should be used. Where measurements are given in other systems, please insert conversions.

B. MANUSCRIPT SUBMISSION

Papers for consideration should be submitted through the online electronic system in the Irish Geography website. **Full details can be found on the Irish Geography website [here](#).**

Any queries about the submission process, please send email enquiries to Gerald Mills (Gerald.mills@ucd.ie) with **Irish Geography** in the subject line

Authors are encouraged to submit manuscripts electronically. In the unlikely event that online submission through the website is not possible, please e-mail an electronic version to Gerald Mills (Gerald.mills@ucd.ie) with **Irish Geography** in the subject line.

Books for review should be sent to Book Review Editor, Dr. Jonathan Cherry. If you are submitting a book review for publication in the journal, please send the manuscript via email to Dr. Cherry at:

Geography Department

DCU St. Patrick's Campus

Dublin City University

Drumcondra

Dublin 9

IRELAND

Email: jonathan.cherry@spd.dcu.ie

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